

Public and Nonprofit Administration

Contact Information

Website: www.uis.edu/spmp

Email: spmp@uis.edu

Office Phone: (217) 206-6310

Office Location: PAC 420

- Bachelor of Arts (3)
- Minor

Departmental Goals and Objectives

Public and Nonprofit Administration is a field of study that prepares students to serve as managers in local, state, and federal governments and the nonprofit sector. This interdisciplinary field applies the theories and methods of the social sciences to solve governance and public service problems. Areas of study include the principles of public and nonprofit administration, management, organization theory, public policy, public budgeting, financial management, law, ethics, and social science research methods.

School of Public Management and Policy objectives:

To contribute to improvement in the public and nonprofit sectors by:

- Preparing students for public service through quality Bachelor, Master, and Doctoral degrees and graduate certificates
- Developing, sharing, and applying knowledge

The UIS Bachelor of Arts in Public and Nonprofit Administration degree program is designed to prepare students to advance the public interest and civic engagement. Students are prepared through the integration of theory and practice.

The Bachelor's Degree

The Bachelor of Arts in Public and Nonprofit Administration provides three options for study:

- Child Advocacy Studies
- Environment and Society
- Global Public Health

Degree requirements for the BA include 27 credit hours of core course work and 9 credit hours of elective course work for 36 credit hours in the major and 120 overall. Students can complete a concentration with their 9 elective hours, and they may choose from several fields. Students complete their 9 elective hours in one of these concentrations. The concentration designation appears on the student's transcript.

Our program benefits greatly from the University's location in the state capital and its traditional Public Affairs focus. We provide opportunities for practical learning through access to Illinois state government and

historical sites, faculty with experience in nonprofit management and government, and applied study experiences such as internships coordinated through the University's Internship and Prior Learning Program.

Advising

Students will be assigned an initial faculty advisor when they declare Public and Nonprofit Administration as their major field of study. The course of study is planned jointly with the academic advisors, and students should consult with their advisors before registration and at times during the semester.

Grading Policy

The department has no grading policy different from the University's undergraduate requirements.

Program Learning Outcomes

- Demonstrate an understanding of the role of public administration in government
- Demonstrate an understanding of the principles of management and administration of public service organizations
- Demonstrate an understanding of the fundamentals of public policy
- Demonstrate an understanding of the basic principles of organizational theory
- Demonstrate an understanding of the importance of public service ethics
- Demonstrate an understanding of the role and value of diversity
- Apply critical thinking skills to public administration and policy problems
- Employ research methods in the public administration context
- Demonstrate an ability to work collaboratively
- Demonstrate professional oral and written communication skills

Writing Competence

Faculty may identify writing deficiencies during courses and refer students to the Learning Hub.

The Bachelor of Arts in Public Administration (BA) prepares students to serve as managers in nonprofit organizations and local, state, and federal governments. This interdisciplinary field applies the theories and methods of the social sciences to solve problems of management, administration, and governance in the nonprofit and public sectors. Areas of study include the principles of management, public administration, organizational theory, public policy, public budgeting, financial management, law, ethics, and social science research methods. The program prepares students by integrating theory and practice and teaching them to advance the public interest and civic engagement.

Requirements

Required Courses

ECO 201	Introduction to Microeconomics	3
MAT 121	Applied Statistics	3

or MAT 122	Contemporary Statistics	
PSC/LES 201	Introduction to the American Political System	3
PAD 301	Introduction to Public Service Management	3
PAD 302	Leadership and Management of Public Organizations	3
PAD 303	Public Policy for Managers	3
PAD 310	Nonprofit Sector and Society	3
PAD 470	Research Methods and Management	3
PAD 471	Public Administration Senior Capstone	3
Electives		
Choose 9-credit hours of electives from 300 or 400- level Public Administration (PAD) courses.		9
Total Hours		36

Note: Students who believe that they have had a comparable course at a four-year university or community college may petition the department to waive the course requirements. Students may petition to count a maximum of four courses as transfer credit toward the major. Students are encouraged to take the foundation courses before taking other 400-level courses.

AAS/BA in Public and Nonprofit Administration transfer completion degree program

The AAS/BA in Public and Nonprofit Administration completion option seeks to offer students with Associate of Applied Science degrees in career and technical fields the opportunity to attain a baccalaureate degree. The degree will enable them to capitalize on their specialized field while preparing them for management and supervisory positions in public service and nonprofit organizations. The program employs the reverse funnel stackable credential approach in which AAS degree holders complete their general education requirements after transfer to the baccalaureate granting institution. Typically, a student who has earned an AAS degree has earned 15 hours of general education credit and will complete their remaining general education courses at UIS. Upon transfer into the program, the student with a 60+ semester hour AAS degree from an accredited institution must complete at least 60 hours at UIS for the BA in Public and Nonprofit Administration. Of these 60, the remaining general education credits needed to meet their general education requirements would include nine credits ECO 201, MAT 121 or (MAT 122 and PSC 201) or LES 201 that would also satisfy part of the Public and Nonprofit Administration program core. Thus, after transfer, most AAS degree holders would complete 60 hours at UIS - 27 of these hours would typically be general education hours with nine overlapping in the Public and Nonprofit Administration core, leaving 27 more Public and Nonprofit Administration courses and six electives to complete the degree. ECCE hours also need to be included in this total (10 more hours).

Internship Opportunities

Students without professional experience are highly recommended to participate in an internship or other applied study experience. Public and Nonprofit Administration applied study experiences are coordinated through the Internship and Prior Learning Program. Students can apply up to 6 hours of credit for up to two courses through IPL 300 Internship Applied Learning or IPL 301 Project Applied Learning. Students should consult with their Program Student Advisors to begin exploring this opportunity.

CHILD ADVOCACY STUDIES MINOR

- Child Advocacy Studies Minor

Online Degree

The online Bachelor of Arts in Public and Nonprofit Administration degree allows students to participate in dynamic, diverse, and interactive online learning communities and to complete their degrees via the Internet. The online format enables them to complete course work using the latest networked information technologies for increased access to educational resources, advisors, and materials with no on-campus visits required. The online degree follows the same curriculum as the on-campus degree.

- Child Advocacy Studies
- Environment and Society
- Global Public Health
- Public and Nonprofit Administration (p. 1)

Joint Degree

- BA/MPA Public Administration Joint Degree