

Graduate Certificate in Management of Nonprofit Organizations

The Graduate Certificate in Management of Nonprofit Organizations requires 18 hours of course work from the menu below. Individuals may take these courses and earn the certificate part time without being formally enrolled in any degree program, or may complete it as part of a degree program. A grade of B- or better must be earned in the required courses to qualify for the certificate.

Required Courses

Area 1: Introduction to Nonprofit Management

PAD 542	Nonprofit Sector & Society	3
---------	----------------------------	---

Area 2: Nonprofit Finance

Select one of the following courses:

PAD 545	Public Financial Management ¹	3
or PAD 504	Budget And Finance	

Area 3: Human Resources

PAD 541	Nonprofit Sector: Human Resources	3
---------	-----------------------------------	---

Area 4: Nonprofit-Specific Tools

Select one of the following courses:

PAD 543	Marketing for Public and Nonprofit Organizations	3
or PAD 544	Fund Raising for Public and Nonprofit Organizations	

Area 5: Administrative Tools

Select two of the following courses: 6

PAD 504	Budget And Finance (If not taken in Area 2)	
PAD 506	Public Policy for Managers	
PAD 533	Program Evaluation	
PAD 534	Program Implementation	
PAD 543	Marketing for Public and Nonprofit Organizations (If not taken in Area 4)	
PAD 544	Fund Raising for Public and Nonprofit Organizations (If not take in Area 4)	
PAD 545	Public Financial Management (If not taken in Area 2)	
PAD 552	Strategic Planning and Management	
PAD 580	Public Administration Internship Seminar (Note: Internship must be completed in the nonprofit sector)	
PAD 590	Topics in Public Administration	

Total Hours		18
--------------------	--	-----------

¹ PAD 504 has a microeconomics prerequisite.